

ROUGH TASK TIMELINE FOR REDWOOD MAGIC

DATE	Weavers	COORDINATOR
At camp	Recruit Weavers; confirm coordinator for coming year; confirm date/site plans	Current and future coordinators liaison, pass along tasks
	Brainstorm future themes	Announce post-camp gathering/schedule
	Gather feedback and future ideas	
September	First Weavers mtg (alternate online/live) - wrap-up of last camp	Wrap up last camp finances, etc
	Confirm coordinator for coming year	Begin outreach and budget plans for coming year
	Equinox Rituals – outreach	Outreach to possible Weavers
		Artwork for promo card – to printer by Oct 10 for Spiral Dance / mail to North Bay ASAP Promo card – run text by Weavers
Oct-Nov	Weavers Meeting / Confirm Weavers - Brainstorm theme ideas / form theme charette - plan outreach	Announce dates on elists, facebook, etc - get dates to past campers, Witchlets, etc - update Witchcamp.org, our website
	Spiral Dance – outreach	Prepare budget for coming year / Site deposit - paymt #1 / confirm dates
	Kitchen – confirm kitchen crew or launch search	Kitchen Crew – returning? new needed?
		Collate camper and outreach lists, plan outreach
Jan-Feb	Brigid rituals – outreach	Announce dates again on elists, facebook, etc
	PanTheaCon – outreach	Outreach – person-to-person with past campers, interested people
	Weavers Mtgs (alternate online/live) - more theme brainstorm - discuss camp flow/grid	Outreach to teachers – check with last year, check with Weavers
Feb-March	Weavers Mtgs (alternate online/live) Theme – charette reportback, confirm theme	Registration – big fanfare
	Discuss teachers/rituals	Teacher outreach
	Spring Equinox rituals – major outreach - SF – big kids’ ritual / egg hunt	Kitchen crew – confirm or search for new crew
		Second payment due – approx \$1000

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DATE	Weavers	COORDINATOR
April-May	Weavers Mtgs (alternate online/live) Beltane Ritual – major outreach - SF – kids’ activities	Confirm teachers / continue search Third site payment due – approx \$1000
May-June	Weavers meetings - camp schedule, activities, changes - final outreach plans - story arc written out - camp grid draft PaganFest – outreach (May 10, 2014)	Balance due reminders Announce Earlybird discount ends May 31 Kitchen anchor – confirm finances Is portajohn needed for access? R0equest now!
June	Ancient Ways Festival - outreach? Solstice rituals CA Witchcamp – outreach	Teen Earth Magic – outreach Outreach – final followup Advance payment to kitchen – \$2500 Payment reminders to campers
July	Final pre-camp Weavers meeting - review path/ritual flow - camp logistics and roles / camp grid - integrate offerings from others - raffle etc Lammas Rituals – end of July	Liaison with Woodlands Pre-camp prep (rides, cabins, roles, etc) Second kitchen payment as needed
August	Witchlets – Aug 9-13 Redwood Magic! – Aug 13-17 - Weavers check in at camp - see top of timeline for “At Camp” tasks	Witchlets – outreach Redwood Magic!
September	See top of timeline Post-camp celebration / evaluation / review feedback Go back to top and start over!	See top of timeline Final payments, finance reports Any loose ends from camp Wheel report / repay seed loan Begin outreach/prep for coming year Any transitions needed?